

Steps to Access Your Pay Stub Online

You will NOT be able to register following the instructions below until your first payroll with Thompson Technologies.

Please note you will receive one paper pay stub in the mail so it is highly recommended you take a few minutes to complete the steps below, on or after your first pay date, so you can access your pay stubs in the future.

1. Click the following link or copy and paste the URL into your web browser
<https://portal.adp.com>
2. Select “First Time Users Register Here” and then “Register now” again to get started
3. For Step 1 when prompted for “Registration Pass Code” enter THOMTECH-ADPNET then click next
4. Continue to go through the rest of the steps filling in the information requested

Please be sure to save your user ID and password in a safe location as Thompson will NOT have access to your log in information.

If you have any questions, contact Kim Herndon at 770-794-8380 ext. 2036 or via email at kherndon@thompsontechnologies.com.

Thank you!

Thompson Technologies